

**Don't forget**

You need not be anxious about cloud computing. Most of us will have been using an example of it for years: web-based email. Hotmail, Gmail and many more store their messages in the cloud.

**Beware**

Do not upload illegal files to the cloud. This can get you into serious trouble with the law.

## The possibilities of the cloud

So how can the cloud work for you? Well let us imagine a typical day for the average user:

- 1 Wake up to a text message saying you have a meeting at 2pm. Use your phone to add an entry for that time in your calendar. When you get to work later, it will be on your computer's calendar too
- 2 Reply to some overnight emails and write fresh ones using the details of contacts stored in the cloud
- 3 Open a cloud storage app on your phone as you travel to work. Make amends to a document and save it
- 4 Arrive at work. Open the document again, see your changes and make some more alterations. Share it with your boss so he can make amendments too
- 5 Collaborate on a presentation using Google Docs ahead of your 2pm meeting
- 6 Go for lunch. Have an idea and make a note of it in Evernote on your phone. Back in the office, open your computer's Evernote app and check other notes
- 7 Meeting goes badly. Open Spotify and play *Things Will Only Get Better* from the cloud for free
- 8 Read some documents on the train home and use a cloud-based print service to ensure they are on your home printer when you get back
- 9 Relax with your iPad, playing a blockbuster game streamed from OnLive
- 10 Remember you need to buy some tickets. Set a reminder using the mobile app *Remember The Milk*. See it when you get back to work on your computer