



Windows 10 shortcuts



The majority of Windows 10 shortcuts are accessed together with the **WinKey** (Windows key) on the keyboard.

- **WinKey** Access the Start menu at any time.
- **WinKey + D** Access the Desktop.
- **WinKey + E** Access File Explorer, displaying the Quick access section.
- **WinKey + G** Open the Game Bar.
- **WinKey + I** Access the Settings app.
- **WinKey + K** Connect new devices.
- **WinKey + L** Lock the computer and display the Lock screen.
- **WinKey + M** Access the Desktop with the active window minimized.
- **WinKey + Q** Access the Search window.
- **WinKey + T** Display the thumbnails on the Desktop Taskbar.
- **WinKey + U** Access the Ease of Access options in the Settings app.
- **WinKey + X** Access the Power User menu, which gives you quick access to items including the Desktop and File Explorer.
- **WinKey + Up arrow** Fully maximize a window.
- **WinKey + Shift + Up arrow** Maximize a window vertically.
- **WinKey + Shift + Down arrow** Restore a window to its previous size.
- **WinKey + Left arrow** Position a window at the left-hand side of the screen.
- **WinKey + Right arrow** Position a window at the right-hand side of the screen.
- **WinKey + period/full stop** Access the emoji panel when composing an email in the Mail app.
- **WinKey + Pause/Break** Access system Properties (works on some laptops).
- **Alt + F4** Close a Windows 10 app.
- **Ctrl + Shift + Esc** Access the Task Manager.