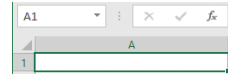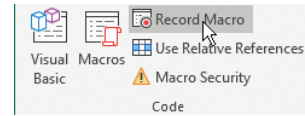# Recording a macro

Having enabled VBA, you can create a simple app by recording a "macro" to store actions:

1 Open a blank workbook in Excel, then select worksheet cell **A1**
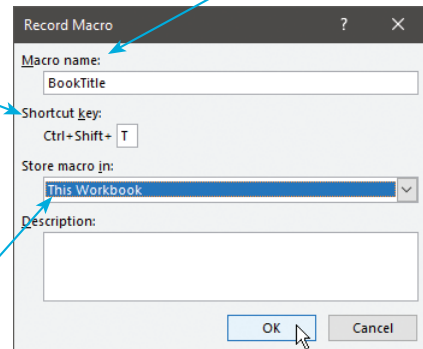
2 On the Developer tab, click the **Record Macro** button in the Code group to launch the "Record Macro" dialog box

3 Type a name of your choice in the dialog's **Macro name** field – for example, type "BookTitle"

4 Next, type a letter in the dialog's **Shortcut key** field – for example, type "T", to create a **Ctrl** + **Shift** + **T** shortcut

5 Now, choose to store the macro in **This Workbook**

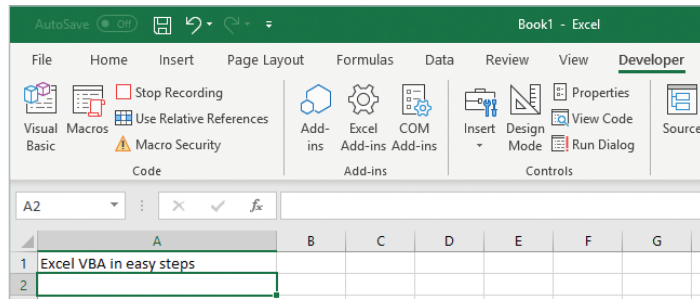**6** Click the **OK** button to close the Record Macro dialog, and to begin recording actions

7 Type the title of this book into previously selected cell A1, then hit **Enter** – to enter the title text into the cell

8 Notice that focus has moved, so cell A2 is now automatically selected after you hit the **Enter** key

Don't forget

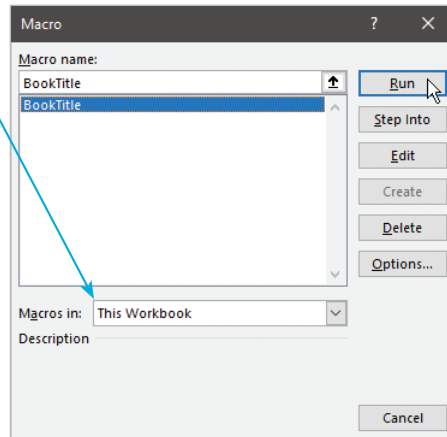The **Record Macro** button changes to **Stop Recording** when recording is taking place.
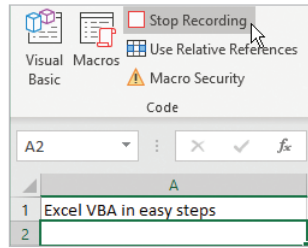
9 Now, click the **Stop Recording** button in the Code group on the Developer tab – to stop recording your actions

10 Click the **Macros** button in the Code group to launch the "Macro" dialog box and choose to see macros in **This Workbook**
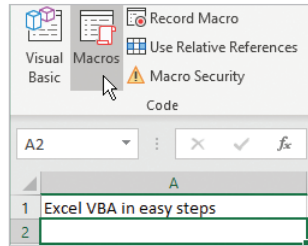
11 Select the "BookTitle" macro, then click the **Run** button to execute the macro and see the book title text appear in the automatically selected cell **A2**

Hot tip

You can also use the shortcut keys **Alt** + **F8** to open the Macro dialog box at any time.