Locking and Unlocking an iPad

Adding a passcode

When the iPad is locked – i.e. the Lock screen is displayed – it can be unlocked simply by pressing the **Home** button. However, this is not secure, as anyone could unlock the iPad. A better option is to add a numerical passcode. To do this:

Hot tip

Notifications can be displayed on the iPad's Lock screen. This can be activated by going to **Settings** > **Notifications** > **Show Previews** and then selecting **Always**.

Don't forget

Once the passcode has been set, tap on the **Require Passcode** button in the Touch ID & Passcode section to specify when the passcode is activated. The best option is **Immediately**, otherwise someone else could access your iPad before the passcode is activated.

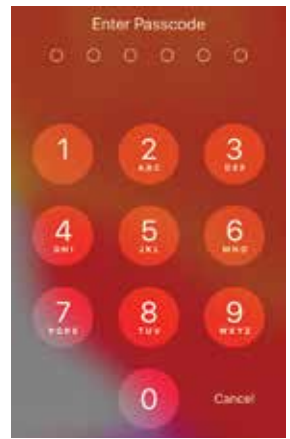**1** Select **Settings** > **Touch ID & Passcode**

Touch ID & Passcode

2 Tap once on the **Turn Passcode On** button

Turn Passcode On

3 Enter a 6-digit passcode. This can be used to unlock your iPad from the Lock screen. Confirm the passcode on the next screen

4 The passcode is now required on the Lock screen whenever the iPad is locked

Require Passcode   Immediately >

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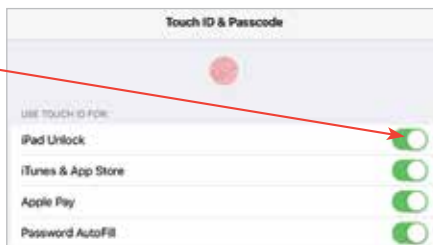### Fingerprint sensor with Touch ID

For greater security, the Home button can be used as a fingerprint sensor to unlock your iPad with the unique fingerprint that has set it up. (A passcode also has to be set up in case the Touch ID does not work.) To do this:

1 Select **Settings** > **Touch ID & Passcode**

2 Create a passcode as shown on the previous page (this is required if the fingerprint sensor is unavailable for any reason)

3 Drag the **iPad Unlock** button **On** and tap once on the **Add a Fingerprint...** link. This presents a screen for creating your Touch ID

4 Place your finger on the **Home** button several times to create the Touch ID. This will include capturing the edges of your finger. The screens move automatically after each part is captured, and the fingerprint icon turns red. Complete the Touch ID wizard to create a unique fingerprint for unlocking your iPad

Hot tip

A Touch ID and passcode can be used to set up Apple Pay, to be used for paying for items on the web.

Don't forget

The fingerprint sensor is very effective, although it may take a bit of practice until you can get the right position for your finger to unlock the iPad first time, every time. It can only be unlocked with the same finger that created the Touch ID in Step 4. Additional fingerprints can also be set up. The Touch ID may not work if your finger is wet.