## **Smart Keyboard**

Although the virtual keyboard on the iPad is excellent for text and data inputting or shorter pieces of writing, it is not ideal for longer tasks such as writing a vacation journal or a family history. To overcome this, the Apple Smart Keyboard has been introduced and can be used on all iPad models except the iPad mini. It is a fully-functioning external keyboard that also doubles as a cover. The Smart Keyboard is connected with the Smart Connector that matches the one on the body of the iPad.

## **Smart Keyboard Shortcuts bar**

When typing with the Smart Keyboard, the same Shortcuts bar is available as with the virtual keyboard, specific to the current app.



Tap on an item on the Shortcuts bar to access it.

## **Smart Keyboard shortcuts**

Some of the keyboard shortcuts that can be performed on the Smart Keyboard are:

- Command (cmd) + H return to Home screen.
- Command + Tab access the App Switcher bar, in the middle of the screen. Press the Tab button to move through the apps in the App Switcher. Stop at the app you want to open.
- Command + spacebar access the Spotlight Search.
- **Press and hold Command** a list of Smart Keyboard shortcuts in specific apps.
- Globe key access available keyboards, including the emoji keyboard for adding emoji icons to text.



cmd



If a Smart Keyboard is not used, the virtual one will be available instead.



The Smart Keyboard also supports standard keyboard shortcuts such as:

**Command** + **C**: Copy.

**Command** + **V**: Paste.

Command + X: Cut.

Command + Z: Undo.

Command + B:

Adds bold to selected text.

**Command** + **I**: Adds italics to selected text.

**Command** + **U**: Adds underline to selected text.